



**Minutes of Physical Education New Zealand (PENZ) Board meeting.
University of Auckland - Epsom Campus - 15 December 2015**

Introduction (9:40 am)

1. Mihi mihi - Introduction – Welcome to Melanie Riwai Couch.
2. Karakia and Waiata
3. Board members/ CEO Mihi
4. Apologies - Darren Powell
5. Minutes of the last meeting 21-22 August 2015
6. Moved - Margot as Chair as a true and accurate record of the meeting.
7. Matters Arising from the Minutes 21-22 August 2015 - to be addressed throughout the course of the meeting.

Management Report: CEO Report:

1. Correspondence - Nil
2. Report against Business Plan
 - 2.1 Stakeholder Relationships and Contact
 - 2.1.1 SNZ - update from Ross on SNZ - \$80 k decision on the values proposition - \$15 k for PLD -14 days in two sites for Play.sport. PENZ does need to be involved but not at a cost to PENZ.
 - 2.1.2. HPA - current agreement to be dissolved and replaced with new agreement in 2016
 - 2.1.3 Sport Distributors - Hart Sport Proposal
It is with regret that PENZ has decided to discontinue the sponsorship with SDL in Favour of Hart Sports two year sponsorship proposal for 2016/17
Moved Natasha, Seconded Margot.
 - 2.1.4 Branches - AKL - Hawkes Bay - PENZ CHC based Board members to meet with CHC branch leaders to look at an alternative model for operating
 - 2.1.5 Members - including Graduate Memberships - update
 - 2.1.6 Tertiary Institutions - UAG – purpose and journal/theme
 - 2.1.7 MoE – Ross has sort contact re PE PLD initiative for 2016/17
 - 2.2 Financial Reports
Margot moved that P&L, B/S be received and that payments for July – Nov 2015 be approved. Seconded Natasha.
Draft 2016 Budget tabled. Board requested more information to workshop figures and re-submit at next meeting.
Discussion had re PENZ bankers. Resolved to transfer all PENZ bank accounts to ASB. Moved Margot, seconded Melanie.
 - 2.3 Received business plan – Business plans needs further development for 2016.
Consider seeking Jamie Neilson from Sport NZ to assist with social media development.
 - 2.4 Professional Learning
 - 2.3.1 ILP – Discussion had on 2015 ILP and location of 2016 ILP. CEO recommended TRG. Board requested that 2016 ILP be held in Wellington if a venue can be secured.
 - 2.3.2 Workshops Discussion had on 2015/16 workshop performance and expectations for 2016.

- 2.3.3 National Conference 2016 CEO provided an update on developments following Libby's Dec 2015 meeting with local interest group. Board requested that the possibility of a Webinar AGM for 2016 be explored.
- 2.5 Communications Publications
- 2.5.1 Physical Educator Journal - Feb 2016 discussed along with
- 2.5.2 Website update provided by CEO. Due for completion early Feb 2016
- 2.5.3 PENZ correct Te Ao Kori logo now in use.
- 2.6 Management - Board went into committee 11:30 came out of committee at 12:41
Discussed the staff mediation meeting.
- 2.8 CEOs Board report received. CEO asked to elaborate in more detail on all aspects of report.

Date of Next Meeting: Sunday 28 February 2016 in Christchurch – venue TBC

Margit Bowes 22. February 2016
(President)