



PHYSICAL EDUCATION NEW ZEALAND

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**Minutes of the Special General Meeting of PENZ
17 November 2017
St Cuthbert's College- Health Room 4.45pm**

Attendees: PENZ Board: Margot Bowes (President) , Nichola McCall, Katie Spraggon, Kane Wilson (online)

Members: Nikki Johnson, Tanya Price, Denise Atkins, Adam Wilson, Amy Tipene, Anita Heffernan, Anne McKay, Ben Bacon, Daryl Cartwright, Jessica Wilson, , Monique Van Groenewoud, Sarah Loomb,
Richard van der Jagt (CEO of PENZ)

Apologies: Rob Gambolati, Julia Breen, Mo Unsworth, Alesha Marnewick, Mallory Bish, Rachael Wilcock, Rob Paterson, Xanthe Sulzberger, Nicky Howes, Michelle Cleaver

There being over 50% of the Board and three times as many members attending the SGM the meeting to review the Financial Statement of PENZ 1 January -31 December 2016 the meeting could continue.

1. Margot (President) linked in Kane Wilson, board member, through Skype to attend the SGM
2. Richard van der Jagt, CEO of PENZ presented the Financial Statement 1 January-31 December 2016 to the meeting

Discussion:

- Richard highlighted page 7 in the report (see report that shows the account variance)
- Discussion and questions were taken and answered around the areas of variance from the conference.
- Recommendations from the audit, Tier 3B format for reporting were discussed.

- 5 month gap of managing the organisation due to the fraud, gradual increase in staffing, PENZ operating from van der Jagt home office.
- Page 11- shows the financial position for the period 1 January- 31 December 2016
- Denise Atkins questioned partnership funding and staff budget on page 15
- A loss of \$7000 recorded for the financial year 1 January- 31 December 2016 due to the fraud.

There being no further questions of discussion on the Financial Report, Margot asked for a motion to be moved to accept the Financial Report for 1 January -31 December 2016.

Motion: That that Financial Report for 1 January -31 December 2016 be received: Moved Monique van Gronewold: Seconded Anne Mckay

Margot put the motion for the Financial Statement 1 January-31 December 2016 to be received- Carried unanimously. SGM Meeting closed 5.45pm

A handwritten signature in black ink that reads "Margot Bowes". The signature is written in a cursive, slightly slanted style with a long horizontal flourish at the end.

President

Moved as true and accurate record at the PENZ Board Meeting 3 December 2017