



PENZ BOARD

Minutes of PHYSICAL EDUCATION NEW ZEALAND BOARD MEETING Cabana Room, Auckland Domestic Airport, 19 February 2012 commencing at 9.00 am

Present: Alan Ovens (Chair); Lisette Burrows; Margot Bowes; Harko Brown; Gordon Paterson; Kirsten Petrie

Apologies: Siobhan Harrod

1.0 Minutes of previous meeting

Moved (Chair) that the Minutes of the previous Board Meeting dated 4 December 2011 be confirmed as an accurate record of that meeting. **Carried**

2.0 Matters Arising

GP commented that the Outstanding Physical Education Award received by Tauranga Boys' College had been converted into a journal article.

A GOVERNANCE DECISIONS

3.0 3.1 Financial position as at 31 December 2011

GP spoke to the spreadsheet and his relief that the year had ended in the black after a series of tough financial setbacks. He complimented QA on her subscription drive for 2012 that had resulted in an excellent final quarter.

Action: The Board received the report from the finance committee **Carried**

3.2 Budget 2012

GP spoke briefly to the budget that had been tabled in December and which had remained unchanged. He commented that it had been set realistically drawing on historical data although the surplus anticipated was small. The challenge would be to out-perform the budget

ACTION: The Board approved the budget for 2012 **Carried**

3.3 Draft business plan 2012

GP tabled the draft using the new format. Minor changes were called for to achieve greater consistency in outcome statements. Additional outcomes were written in to address aspects of the education sector while the possibility of Creative New Zealand funding enabling facilitator training and certification in Traditional Maori Games was also added. AO thanked the management team for the work that had gone into the plan.

Action: The Board approved the 2012 business plan subject to the minor amendments and inclusions. **Carried**

3.4 Nga Taonga Takaro Certification

HB introduced his paper on the certification of traditional Maori Games facilitators and the possibility of sourcing funds to satisfy the demands for this need. There was

agreement that in line with PENZ commitment to Te Ao Kori, this initiative should be embraced. It is important to remain respectful of having been gifted Te Ao Kori.

Action: *The Board approved a proposal being drafted to Creative New Zealand to pursue a project designed to train and certify Traditional Maori Games facilitators.*

Carried

3.5 Policy review report

KP tabled and spoke to the Policy Manual. After discussion it was agreed there would be a shift in focus.

Action: *The Board approved that there would be a shift from the review of policies to restructuring the Policy Manual.*

3.6 NCEA Level 3 Alignment Project Team

MB spoke to the paper from Anne McKay. There was considerable empathy for the writing team and concern about processes they had experienced. The Board resolved to write to the team members to express appreciation and support. It seemed important that PENZ achieved a constructive working relationship with the Ministry of Education and this outcome should be worked into the Business Plan for 2012. There was further discussion about the need to have a database of member skills that would contribute to PENZ being the go to place for Physical Education skills.

Action: *1. MB and AO would write a letter from the Board to members of the writing team.*

2. Business Plan to include the development of a stronger working relationship with MOE

3.7 Smithells Memorial Lecture

There was some discussion about both the presenter and timing of this prestigious lecture. The question was posed whether this was an opportunity reserved for New Zealanders or whether consideration was also given to international speakers. The former option was favoured unless circumstances were special. It was left up to the Conference organisers to decide on the timing of the lecture. Potential speakers were discussed.

3.8 President or Board Chair?

After discussing the possible change of designation with influential members AO had resolved that there was little advantage to be gained from such a change and arguably there could be some loss. The change would not resolve the difficulty being experienced in succession planning. It was decided that there would be no proposal to change the Constitution. It was suggested that tertiary staff may be more receptive to considering a role as President once the PBRF round had been concluded. Some thought was also given to approaching a teacher.

3.9 AENZ letter

In the absence of SH Gordon spoke to the letter received from Aquatics Education New Zealand. The potential for conflict of interest for both GP and SH was discussed given their respective involvement with AENZ. AENZ sought support from PENZ for their holistic approach towards aquatic education in addition to the formation of a strategic alliance.

Action: *The Board resolved to endorse AENZ holistic approach to aquatic education but sought further information before engaging in a strategic alliance*

B MANAGEMENT REPORT

4.0 4.1 Conference 2012

There was some discussion about a possible theme for Conference. GP explained what had emerged to date.

4.2 Leadership Conference/Symposium

The South Island is the venue this year and there was some discussion about considering Timaru as a venue. Should Auckland PENZ wish to undertake professional development it should be careful in terms of timing and package so as not to impact negatively on a national event in the latter part of November to early December. Further consideration must be given to reorganising the programme as a different product.

4.3 ISCLenco

GP spoke briefly about the exciting new understanding being developed with ISCLenco.

ACTION: *The Board received the Management report from the Executive Officer*

Carried

GENERAL

5.0 5.1 Grant application sign off

AO signed off the application forms for the sponsorship proposals as discussed.

5.2 University Advisory Committee (UAC) Meeting with Minister of Education

GP spoke briefly about 29 March having been pencilled in for the Minister of Education's visit to meet with the previous Summit Group members now formalised as the (UAC). Preference of the Minister was to meet in a central Tauranga school and options were being investigated.

5.3 Awards

GP and MB spoke briefly about the awards for 2012 that would soon feature on the PENZ website. All recipients will be offered the opportunity to receive their award at Conference and the \$250.00 reward for the winning A.S. Lewis essay will be retained.

5.4 Patron term of office

GP advised that the Patron's term, according to the Constitution, is one year. The Board asked GP to investigate the wording and to make a recommendation at the next meeting as to the need for a motion at the AGM or for the wording in the Constitution to be changed.

5.5 ACHPER relationship

GP spoke about a recent conversation with ACHPER management about achieving agreements to encourage trans-Tasman movement between respective conferences. It was agreed that both parties would:

- * Offer two free registrations per national conference to two Trans-Tasman neighbours
- * Offer Trans-Tasman neighbours members rates for Conference attendance
- * Reciprocal website links
- * Reciprocal newsletter space for updates

The next meeting is scheduled for 29 April 2012 in Auckland

The meeting closed at 3:00 p.m.

These minutes were approved as a true and correct record at a meeting held on the 29 April 2012.



A. Ovens, President, PENZ

